JERRY NOLTE

103 Pennsylvania Avenue,
Matamoras, PA 18336
570-491-2959,
jerryn@gmail.com

PROFESSIONAL SUMMARY

CEO, CTO with outstanding customer service, communication and business skills working in business-to-business sales for 40+ years. Looking to help your company to achieve and exceed its goals on a consulting basis.

SKILLS

- Client and vendor relations
- Excellent communication abilities
- Problem-solving abilities
- Analytical skills
- Data analysis
- Issue resolution
- Multi-tasking and negotiation
- Describing issues and solutions to non-IT users
- Dependable
- Project management
- Marketing skills
- LAN analyzation

EXPERIENCE

CEO   January 1986 - Current

Tri-State Computer Center Ltd | Matamoras, PA, Usa

- Accepted and processed customer payments in cash, credit cards and checks, checking for validity.
- Acknowledged customer issues and resolved their problems quickly and efficiently.
- Developed and implemented tailored service plans to the needs of particular clients.
- Conducted market research to learn of current trends and to perform sales activities accordingly.
- Followed up with customers ensuring their satisfaction with their purchases.
- Brought out of date system protocols into compliance with industry standards and applicable regulatory guidelines.
- Repaired all types of computers, cell phones and networks
- Ran risk analysis of networks and websites for many companies and government agencies.
- Developed Websites

CEO   March 2006 - March 2012

Domainers Magazine | Matamoras, PA

- Aided team members in submitting works to be published to various journals and publications.

- Collaborated with writers, editors, proofreaders and publishers on new material.
- Coordinated with clients and other team members to ensure the quality of a finished product before sending it to the publisher.
- Developed original written content for clients who commissioned special projects.
- Filtered through creative possibilities with other team members.
- Met with clients and drew up writing contracts to ensure that their requirements would be met as discussed.

CTO   May 1996 - July 2013
Mercury Link | Matamoras, PA
- Build ISP from the ground up, Including but not limited to, Mail Server, News Server, Web Server, RAS server, RADIUS Server
- Utilized Linux for 100% Free and secure software
- Conducted interviews for adding new team members.
- Created documents detailing system performance and new implementations.
- Diagnosed technical problems, reported issues, and suggested solutions.
- Isolated faults for repairs.

- Collected data for the analysis and optimization of system and network performance.
- Determined computer and network system needs of organizations to ensure they were properly set up.
- Identified and analyzed project risks helping minimize them and guided projects to successful completion.
- Installed network software and hardware, checking to see if repairs or upgrades were needed.